**PART A: What are you risk assessing? FOR GUIDANCE ON CREATING/USING RISK ASSESSMENTS SEE THE H&S HANDBOOK**

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| Assessor: Kat Woolley | Job title / role: Inspiring People Officer | Line manager check (if applicable): Joy Kemp |
| Date of assessment: 18/03/2025 | Date for revision: 17/03/2026 | Other related assessments – give filename/s (eg. site or task): Potteric Carr Site RA |
| Check whether there a common task risk assessment already available that you could use.  Activity / Task: Wildlife surveys with schools | Date of task: | IS THERE A COMMON TASK RISK ASSESSMENT ALREADY AVAILABLE THAT YOU COULD USE?  TRA Reference Number: TRA 2807  (See **TRA** tab of Risk Assessment Log) |
| Other factors noted prior to activity but after risk assessment eg. Weather (complete on the day): | | |

**PART B: First Aid Cover**

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| First aid cover required  (see code of practice 1) | Emergency First Aid at Work or First Aid at Work or Outdoor First Aid  Name of first aider/s: Kat Woolley  First aid kit requirements (consider group size and type of task. Any additional non-standard items?): Standard first aid kit in PC rucksack.  (must be accompanied by Accident book and Incident Forms) |

**PART C: Assessing the Risks (Don’t forget to include any safeguarding risks for this activity)**

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| Considering the hazards of your activity please assess each below. | | | | |
| **Hazards/hazardous events**  (State the OBJECT that may cause harm, and how it may harm someone (eg’s Uneven path – trip, Giant Hogweed – contact with skin) | **Who is affected and how many people?**  (staff, contractor, volunteer, public, vulnerable group/s etc) | **Typical outcome**  State: Likely injuries eg broken bones, cuts, grazes etc, fatality or other outcome | **How will the risk be controlled?**  State: Each control measure you are putting in place  (Also think about how the control measure will be communicated)  (see YWTs H&S Handbook for advice on PPE) | **Remaining Risk Level**  Likelihood / Severity matrix  eg. likely x harmful = moderate |
| **Hazardous plants** – nettle, bramble, hogweed, hemlock, thistle, hawthorn, blackthorn, gorse, foxglove, deadly nightshade. | Young people, guardians, YWT staff and volunteers | Scratches, cuts | Volunteer coordinator to make clear to surveyors what hazardous plants they could encounter.  Long trousers and long sleeves should be worn to prevent plant to skin contact.  Exercise care when bending down to identify plants, as there could be long grasses that can penetrate eyes, or scratch the face.  Don’t touch hazardous plants. | Likely x slight harm = slight |
| **Pollen** – irritation and allergic reaction | Young people, guardians, YWT staff and volunteers | Allergic reactions | Anybody with allergies to pollen should be made aware to the volunteer coordinator and carry appropriate medicines if a hay fever attack happens (e.g. an Epi-pen) if they have a serious allergy.  Early spring has a low chance of causing hay fever. | unlikely x harmful = moderate |
| **Insect bites** – wasps, bees, sawflies | Young people, guardians, YWT staff and volunteers | Allergic reactions, swelling, Lyme disease from ticks | Long trousers and long sleeve tops make it more difficult for insects to bite. | Likely x slight harm = slight |
| **Un-even and rocky terrain causing slips, trips and falls** | Young people, guardians, YWT staff and volunteers | Trips and falls, strains and sprains, breaks | Suitable outdoor footwear should be worn. Walking boots are best as they provide good grip and support to the ankle.  Take care and slowly walk around the site, being aware of the surroundings. | Unlikely x harmful - moderate |
| **Identification of species – leaning, bending, sitting** | Young people, guardians, YWT staff and volunteers | Back ache, muscular strain, sprains | Take regular breaks to stretch and exercise good posture. | unlikely x harmful = slight |
| **Lone working** | Young people, guardians, YWT staff and volunteers | Minor injury | * Mobile phones to be carried at all times. * Ensure someone knows where you’re going and when you should be back. * Follow prescriptions on site risk assessment and be aware of entry and exit points, mobile phone signal, site first aid procedures. * Use smartlog to check in and out of sites | Unlikely x slight harm = slight |
| **Biological hazards** – lymes disease (ticks), leptospirosis (water), toxicariasis (dog/fox faeces) | Young people, guardians, YWT staff and volunteers | Major injury | * To reduce the risk of tick bite in infested areas - wear long sleeves and trousers, tuck trousers into socks * use insect repellent. * Check regularly for ticks during, and after each survey. * Be familiar with method for removing ticks. * Be vigilant for appearance of a rash, or feeling unwell and seek medical attention if this occurs. * Avoid contact with stream/pond water, cover any cuts or open wounds. * Wash hands thoroughly before eating, drinking or smoking. Seek medical attention if suffering from flu-like symptoms. * Avoid contact with animal faeces, * Wash hands thoroughly before eating, drinking or smoking. | **Likely x very harmful = substantial** |
| **Safeguarding young people** | Young people, guardians, YWT staff and volunteers | Losing someone, abuse taking place | Pre session talk to establish invisible barriers so they students are aware of their surroundings and where it is safe to use and stay within eyesight of the session leaders. |  |