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**Voluntary Trainee Application Form**

**Please complete the details below and return this form to** **volunteering@ywt.org.uk** **or post to
Volunteering Support Team, Yorkshire Wildlife Trust, 1 St Georges Place, York, YO24 1GN**

Title of the opportunity you’re applying for

**Your details:**

Title:

First name:

Last name:

Phone:

Email:

Address:

Town/City:

Postcode:

Date of Birth:

**About you:**Tell us why you are interested in volunteering. You can choose to **‘X’** as many of the options below as you feel are relevant. This will help us to understand what you’re looking for and the types of opportunities you’d like.

 Belief in the work of the Wildlife Trust

 Develop my knowledge/interests

 Fun

 Fill some time

 Exercise

 Get some work experience or help with my CV

 Help others

 Make a difference to the local community

 Make a difference to the natural environment

 Preserve our heritage for future generations

 Share my passion for a particular place

 Spend more time in nature

 Spend time with like-minded people

 Use my skills

 Other

**Tell us when you are generally available and would like to volunteer *(mark with an ‘X’):***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **MONDAY** | **TUESDAY** | **WEDNESDAY** | **THURSDAY** | **FRIDAY** | **SATURDAY** | **SUNDAY** |
| **Mornings** |  |  |  |  |  |  |  |
| **Afternoons** |  |  |  |  |  |  |  |
| **Evenings** |  |  |  |  |  |  |  |

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**Tell us about your skills, experience and any relevant qualifications
*(eg. Project management, pesticide use, creative skills, chainsaw certificate):***

**Why do you think you would be suitable for this role and why would you enjoy it?**

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**What are you doing now? (occupation/study/volunteering)**

Organisation:

Start/end dates and any period of notice required:

**Extra information:**

Are you legally entitled to volunteer in the UK?

 Yes No

If you’re from the UK you are free to volunteer. The majority of EU citizens are also free to volunteer within the UK. If you’re from outside the EU we advise you to contact the UK Borders and Immigration Agency to find out if your visa allows you to volunteer.

Do you have any convictions which are unspent under the Rehabilitation of Offenders Act 1974?

 Yes No

Holding an unspent conviction does not automatically exclude you from volunteering with Yorkshire Wildlife Trust. We encourage you to discuss this with us during your application.

**In an emergency, who should we contact?**Name:

Home phone:

Work phone:

Mobile:

**Having an emergency contact that we can contact should an incident occur is important to us for your wellbeing. We will only keep this information should you begin to volunteer with us, otherwise it will be destroyed.**

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**References**

The role you have applied for will require you to provide the contact details of two referees as it includes tasks involving confidential data, money or children/vulnerable adults. Your referees will be asked to comment on your suitability to become a Yorkshire Wildlife Trust volunteer and should not be a relative at the same address as yourself. We will only contact your referees once you have been offered the volunteer role.

**Referee 2**

Name:

Position:

Organisation:

Address:

Phone No:

Email:

Relationship to you:

**Referee 1**

Name:

Position:

Organisation:

Address:

Phone No:

Email:

Relationship to you:

**Data Protection:** We may from time to time contact you to inform you about other ways in which you can help with our work which we feel may be of interest to you as a supporter of Yorkshire Wildlife Trust. This may include information about our campaigns, fundraising activities, volunteering and events. For further information please see our privacy policy at [**www.ywt.org.uk/privacy-policy**](http://www.ywt.org.uk/privacy-policy)**.** This sets out how and why we collect information, how we use and protect your personal data and what your rights are.

If you are happy for us to keep in touch about our work please let us know how we may contact you. You can contact us at any time to update your contact preferences. Please be aware that opting out from receiving email communications will mean that we will not be able to send you newsletters including the volunteers’ e-newsletter, information about volunteering or other activities about wildlife.

**Post**

Yes No

**Phone**

Yes No

**Email**

Yes No

**Text**

Yes No

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**Declaration**

I have completed this form fully and accurately.

If selected to volunteer with Yorkshire Wildlife Trust (YWT) I will support the aims and values of the organisation. I will abide by the Volunteer Code of Conduct provided in the recruitment pack, and all relevant policy and procedure. In my capacity as a volunteer, I will act as an ambassador in my community and safeguard the reputation of YWT.

I understand that, if selected to volunteer, my details will be held on the YWT database in accordance with the YWT Privacy Policy and that this information will be used for purposes related to my volunteering only, unless I give my further consent.

I understand that this is a voluntary agreement, not a legally binding contract nor an offer of employment, and that it may be cancelled at any time by either party.

Signature

 / /

Date

**Thank you for your application.
Please return this form to** **volunteering@ywt.org.uk**